

**HOUSTON AREA LEAGUE OF PC USERS, INC.**  
**BOARD OF DIRECTORS**  
**AGENDA FOR August 1st 2002 Board of Directors Meeting**

**I. CALL TO ORDER AT 7:00 PM**

1. Recognize any non-member guests
2. Approval of the minutes of the June 29th, 2002 Meeting of the Board of Directors..

**II. REPORTS**

1. Presidents Report ( Robert Gunn )
2. First Vice President – SIGs ( Stephen Whitt )
3. Vice President – Communications ( Jay Thomas )
4. Vice President – Programs ( Mark Flato )
5. Treasurer ( Al Greene )
6. Membership Secretary ( Sharon O’Fiel )
7. Education Committee ( J Kolenovsky )

**III. UNFINISHED BUSINESS**

**IV. NEW BUSINESS**

1. Election of two Executive Committee Members.
2. Motion to appoint J Kolenovsky to the position of Director of Education. ( Agenda Attachment 1, Stephen Whitt )

**V. ADJOURN**

## **Approved minutes of the August 1st, 2002 Meeting of the Board of Directors**

### **ATTENDEES:**

#### **Officers:**

President – Robert Gunn  
First Vice President – SIGs – Steve Whitt  
Vice President – Communications – Jay Thomas  
Vice President – Programs – Mark Flato  
Treasurer – Al Greene  
Recording Secretary – Larry Monks  
Membership Secretary – Sharon O’Fiel

#### **Directors:**

Bret Branon – Absent  
Brian Walters  
David Dillard  
David Flato  
David Pausky – Absent  
David Walter  
Dell Coleman  
Don Dillard  
J Kolenovsky  
Jay Thomas  
John Pohlman – Absent  
John Chambers – Absent  
Monte Goodman – Absent  
Reginald Hirsch – Absent  
Reuben Wilson – Absent  
Robert Stewart – Absent  
Scott Doctor – Absent

Parliamentarian: Marilyn Gore

### **CALL TO ORDER AT 7 PM**

The chair asked if there were any objection to the approval of the minutes of the June 29th meeting. No objection was heard. The chair announced that the minutes were approved.

The President nominated Brian Walters and Reginald Hirsch to be appointed to the Executive Committee.

Brian Walters and Reginald Hirsch were appointed to the Executive Committee.

The Vice President of SIG’s, Steve Whitt, presented his report as follows:

Steve is looking into updating the PC's in the SIG rooms and the lab. Steve is currently reviewing costs. With what we currently have, Steve is questioning upgrading all machines running Office 97 to 2000. To be "up to date", Steve pointed out and recommended that all these machines be upgraded to Windows 2000 and Office 2000.

Jay Thomas asked the cost involved and the possibility of obtaining Academic licenses for the machines. J Kolenovsky offered that techsoup.org has alternative pricing.

The Vice President – Communications, Jay Thomas, presented his report.

#### Internet

On the afternoon of July 10th, there was an extensive power failure in the Galleria area which included the building in which HAL-PC is located. While there was an initial problem with generator startup, timely intervention by Larry Dillard & Jeff Hupp prevented any interruption of service to our users.

#### The Magazine

The Magazine print run has been reduced to 11,000 copies to reduce costs and better meet our needs. This provides sufficient copies for direct mail to our membership as well as some to use for promotional purposes.

#### Advertising

No advertising has been placed since the last meeting of the Board of Directors

Respectfully submitted,  
Jay Thomas/Vice President Communications

Mark Flato mentioned that there were e-mails received concerning paying for someone to go to Comdex. Mark Flato recommended that there was no need to pay for someone to go.

The Treasurer presented his report as follows:

Al Greene mentioned that he has received an engagement letter for the CPA firm Blazek and Vetterling. Blazek and Vetterling's proposed fee is \$15,000. Al was satisfied with the proposal. Robert Gunn mentioned that with previous audits no working papers were received from the previous CPA since 1990. Essentially, the audits were passed along. Robert Gunn said that we would receive real audits from this firm. Gunn said that Blazek and Vetterling the primary non-profit CPA firm in town.

HAL-PC ends the month with no significant outstanding debt.

Al Greene proposed bonding directors who handle money to protect from theft. Robert Gunn believes there is an employee theft insurance policy in existence.

Al Greene,  
Treasurer

Sharon O'Fiel made a motion that we accept the proposal from Blazek and Vetterling.

The motion passed.

The Membership Secretary presented her report as follows:  
Current membership is 9,842. It's low. There has been a renewal letter sent to former members. Jeff and Robert have setup the new membership card printer and it is working.

Sharon O'Fiel  
Membership Chair

The Education Committee chair presented his report as follows:  
J Kolenovsky said that the committee has been meeting twice per month, every other Saturday, to get momentum.

We are now a CompTIA learning affiliate. We can now sell CompTIA courses until December 31. We need to get two MCT's on staff.

We have applied to Thomas Learning Prometric. Jay Thomas produced a business plan for us to handle Prometric Testing.

We have met with two instructors qualified to teach MOUS.

We will have formal and informal classes.

Al Greene asked if we can make money on testing. J Kolenovsky said yes, 50%

New Business:

Steve Whitt made a motion to appoint J Kolenovsky Director of Education.  
The motion passed.

The August 1, 2002 Board of Directors Meeting adjourned at 7:50 pm.

Respectfully Submitted,  
Larry Monks  
Recording Secretary

**Agenda Attachment 1, Stephen Whitt**

Motion to appoint J Kolenovsky to the position of Director of Education

WHEREAS: THE HAL-PC Bylaws allow the Board of Directors to appoint Member Services Director, Vendor Liaison Officer, Bulletin Board System Operators, Volunteer Coordinator, Welcome Committee Chairman. and other functionaries as the Board may deem necessary.

WHEREAS: the Board of Directors has determined a need for a Director of Education.

Be it hereby resolved: The HAL-PC BOARD OF DIRECTORS appoints J Kolenovsky to the position of Director of Education